

भारतीय डाक विभाग  
DEPARTMENT OF POSTS, INDIA

मुख्य पोस्टमास्टर जनरल कार्यालय, केरल परिमंडल, तिरुवनंतपुरम - 695 033  
Office of the Chief Postmaster General, Kerala Circle, Thiruvananthapuram - 695 033

**NOTIFICATION**

No: Rectt/8-3/2020 Dated at Thiruvananthapuram-33, the 09-11-2020

Sub: Limited Departmental Competitive Examination for promotion of eligible officials working in C.O/R.O to the cadre of Postal Assistants, Circle Office/Regional Office for Departmental quota of vacancies for the year 2020 (01.01.2020 to 31.12.2020) to be held on 20.12.2020.

The Limited Departmental Competitive Examination (LDCE) cited above will be held on 20<sup>th</sup> December, 2020 (Sunday) for recruitment of Postal Assistant/ Sorting Assistants from eligible officials of working in C.O/R.O (including RLO)/Foreign Post for Departmental Quota of vacancy for year 2020 (01.01.2020 to 31.12.2020). Accordingly, applications are invited from the willing and eligible candidates in the format enclosed (Annexure-I). The Schedule of activities of the examination is furnished hereunder:

Sl. No.	Activity	Proposed Date (Schedule)
1	Date of notification	09.11.2020 (Monday)
2	Last date for receipt of Application forms at Controlling Unit from eligible candidates	30.11.2020 (Monday)
3	Receipt of duly filled in Application forms at the Regional Office to be sent by Controlling Unit duly verified	03.12.2020 (Thursday)
4	Receipt of duly filled in Application forms at the Circle Office (Nodal Officer) to be sent by RO duly verified	07.12.2020 (Monday)
5	Issue of Admit Card by CO/RO/Unit to eligible candidates	14.12.2020 (Monday)
6	Date of Examination (date& time)	20.12.2020 (Sunday)*

\* Exam will commence exactly at 10:00 AM in all the Circles and both Paper-I and Paper-II will be conducted in continuity.

2. Vacancies: Number of vacancies available under Recruiting Unit-wise is furnished as under:

Sl. No.	Name of Unit	Vacancies			
		UR	SC	ST	Total
1	Circle Office/ Regional Offices	2	-	-	2

3. Eligibility Criteria: As per the Recruitment Rules notified in GSR 411(E) dated 21.05.2015, the following categories of official(s) are eligible to appear in the examination.

- (i) Multi Tasking Staff (MTS) in Pay Band-I of Rs.5200-20200 + Grade Pay of Rs.1800/- (pre-revised) of the concerned Circle Office or Regional Office with five years regular service in the Grade including any regular service put in the erstwhile Group 'D'.

**Note:** The vacancy year has been changed from financial year as provided in the Recruitment Rules to Calendar Year in terms of DoP&T OM No. 22011/4/2013-Estt (D) dated 08.05.2017 and Department of Posts D.O. letter no. 137 -15/2014-SPB-II dated 7 July 2017 and hence the crucial date for reckoning the minimum regular service is 01.01.2020

4. **Pattern & Syllabus of Examination:** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter No. 17-08/2018-SPB-I dated 10.05.2019 under Annexure-C which shall be read with letter No. 17-08/2018-SPB-I dated 20.06.2019, 26.06.2019, 28.06.2019, 11.07.2019, 23.07.2019, 11.12.2019 and letter no. 17-08/2018-SPB-I (Pt) dated 10.06.2019, enclosed as Annexure-II.

**Note:** The 'Skill test of data entry' will be conducted subsequently.

5. **Centres of Examination:** The examination will be conducted at all Circle Headquarters/Region only. The candidates will have to appear from the respective centres of their Circle only and under no circumstances, they be permitted to appear from other Circle Centres.

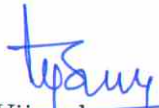
6. The application of candidates on deputation to APS should be sent to the concerned Controlling Unit (Foreign Post/RO/CO).

7. This notification may be given wide publicity amongst all eligible candidates working in concerned Units.

8. This notification is also available on the Departmental website i.e. [www.indiapost.gov.in](http://www.indiapost.gov.in) and [www.keralapost.gov.in](http://www.keralapost.gov.in).

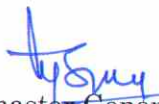
9. This issues with the approval of the Competent Authority

Encl: - as above.

  
[KV Vijayakumar]  
Assistant Postmaster General (Staff)  
(Link Officer)

Copy to:-

1. The Postmaster General, Central Region/ Northern Region – for information and necessary action.
2. The Asst. Director (GA), Circle Office – for information and necessary action.
3. All Section Officers, Circle Office – for information and necessary action.

  
Assistant Postmaster General (Staff)



Application Form for Competitive Examination for promotion of eligible officials working in C.O/R.O to the cadre of Postal Assistant, Circle Office/Regional Office for Departmental quota vacancies for the year 2020 (01.01.2020 to 31.12.2020) to be held on 20.12.2020

Affix recent passport sized photograph duly attested by Unit Head

Note: All Particulars shall be filled up in BLOCK letters

Sl. No.	Particulars	Details
1	Name of the candidate	
2	Male/ Female	
3	Designation	
4	Name of the Controlling Unit	
5	Date of Birth (attach self-attested matriculation certificate/ marks sheet)	
6	Category (UR/SC/ST) (SC/ST candidates should attach valid self attested caste certificate)	
7	Date of entry in the Department	
8	Date of appointment in the basic cadre on regular basis	
9	Period of regular service rendered as MTS/ Despatch Rider as on 01.01.2020 (including any regular service put in the erstwhile Group-D post on regular basis)	
10	Whether working in APS (Yes/ No)	
11	Whether any penalty in currency or Disciplinary Proceedings pending? If yes, details thereof	

**DECLARATION:**

I hereby declare that the particulars furnished in the application form are true, complete and correct to the best of my knowledge and belief and will be supported by the original documents as and when required. I fully understand that in case of False/ Incorrect information found at any stage, my candidature/ appointment will be summarily rejected/ terminated and appropriate action would be taken against me.

Date	
Place	

Signature of Candidate

I certify that I have verified the particulars of candidate from service record and found correct. The candidature of the applicant is RECOMMENDED / NOT RECOMMENDED. In case NOT RECOMMENDED, reasons therefore.

Date	
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Signature of the Controlling Unit Head with designation stamp